

**Utility Committee Meeting
February 2, 2022 9:00 a.m. Newburgh Town Hall**

Present: Steve Shoemaker, Leanna Hughes, Chris Wischer, Russell Powell, Susan Helms, David Hynes, Christy Powell and Rebeka Kaufman. Also present, Travis Harper and Drew Flamion from CEI.

Utility Committee member Steve Shoemaker called the meeting to order at 9:00 a.m. with a quorum present.

Consent Agenda

Monthly Tracking Report, Inspection Status Report, Sewer Repairs Report, Tap Report, Financial Report, Monthly Sewer Adjustment and approval of the January 5, 2022 minutes.

Motion: Leanna Hughes moved to approve the consent agenda.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

Committee Discussion Items

Wastewater Treatment Facility (WWTF) Superintendent, Russell Powell

1. Request for a recommendation to Council to approve the Fats, Oils and Grease (FOG) Discharge Permit #012722 for Newburger. This is a standard permit with an 1800-gallon minimum grease interceptor.

Motion: Leanna Hughes moved to recommend to Council to approve the Fats, Oils, and Grease (FOG) Discharge Permit #012722 for Newburger.

Motion seconded: Russell Powell

Discussion: This is the former Rose Hill Café building.

Motion passed unanimously.

2. Request for a recommendation to Council to purchase new control panel which will include SCADA controls at the Old Plant LS. This is one of the few remaining items on the CMOM list of projects from 2007 that is part of the agreed order with EPA. Total cost for the panel and SCADA integration is \$33,893.00 with Toric Engineering.

Motion: Russell Powell moved to recommend to Council to approve the purchase of a new control panel which will include SCADA controls at the Old Plant LS for an amount not to exceed \$33,893.00 from Toric Engineering.

Motion seconded: Leanna Hughes

Discussion: This is one of the few remaining items on the CMOM list of projects from 2007 that is part of the EPA consent decree.

Motion passed unanimously.

3. Discussion and request for CEI to move forward with permits and obtaining preliminary cost and plans for Epworth/Lynch/62 extension.

This was discussed at the January Utility Committee Meeting. CEI will do a preliminary study to figure the costs and present it at a future UC Meeting. This will be a planning level study.

Motion: Susan Helms moved to recommend to Council to approve the request for CEI to move forward with permits and obtaining preliminary cost and plans for the Epworth/Lynch/62 extension.

Motion seconded: Christy Powell

Discussion: This is for crossing the railroad north of the Epworth lift station.

Motion passed unanimously.

4. Vanada Road Access to Force Mains

The property on Vanada Road just sold to Ben Bush. Mr. Bush is not interested in giving easements at this time. Mr. Bush is open to allow the Town access to the force mains any time. This has been in effect with the previous owner for years. Mr. Bush is interested in subdividing the property for subdivisions in 5-10 years. The Town has easements for the lines in the ground but not for access to the lines. Legal will research this and bring it back to the committee in the future.

Petitions and Comments from Citizens Present

No report.

Utility Chair, Steve Shoemaker

No report.

Town Attorney, Chris Wischer

Mr. Wischer got a call from Manuel Ball asking what the time frame is on the Brompton Drive project. Mr. Flamion says the bid opening is on Thursday and there is a 90-day construction contract.

Mr. Wischer stated legal is watching a bill going through legislation that will give the county commissioners the ability to approve or not approve condemnation of property outside the town limits. This bill will add more work, costs, and time to acquire easements for sewer projects and most of the sewer lays outside town limits.

Town Manager, Christy Powell

During the Manhole Rehabilitation project in Forest Park a swing set had to be taken down. The contractor tried to set it up after the work was completed but the owner is not satisfied on the sturdiest of the swing set after it was set back up.

Motion: Christy Powell moved to recommend to Council to pay \$1,000 to the Broshears' family for swing set compensation and release of any further liability.

Motion seconded: Russell Powell

Discussion: Legal will prepare a release and agreement. The home is located in the Forest Park Roadway, Drainage and Sanitary Sewer Improvements area.

Motion passed unanimously.

Utility Manager, Susan Helms

1. Financial Report

Mrs. Helms stated the Sewer Operating Account balance is \$6,217,469.17. The Improvement fund balance is \$9,198,709.18. The 2016 bond has \$1,237,416.75. The 2020 bond has \$18,531,716.03.

2. Request for additional months for the leak adjustment due to extended time frame for plumber to fix leak and American Water to come out to check for leak.

Motion: Christy Powell moved to recommend to Council to approve additional adjustments for Katie Scott at 4805 Richmond Drive in Newburgh, In.

Motion seconded: Susan Helms

Discussion: An extended period of time was needed to locate and repair the leak by landlord.

Motion passed unanimously.

Motion: Christy Powell moved to recommend to Council to approve additional adjustments for Chris Story at 8099 Birch Drive in Newburgh, In.

Motion seconded: Susan Helms

Discussion: An extended period of time was needed to locate and repair the leak by landlord.

Motion passed unanimously.

3. Credit Card Fee

The Utility Office has figured the credit card processing fees to make sure the charge to the customers is the correct amount. The average cost is \$3.58 and the charge is \$3.50. The utility office is looking at changing the credit card processing company to a more user-friendly company.

Engineer Report, David Hynes

1. Green Springs Valley Trunk Upgrade

a. Change Order 01 to Ragle, Inc.

b. ATT Authorization to Prepare Quote

c. ATT Relocation Letter of Agreement

CEI has worked with Ragle to come up with Change Order 01. This project is waiting on a signed encroachment from Center Point Energy.

Motion: Russell Powell moved to recommend to Council to approve Green Springs Valley Trunk Upgrade Change Order 01 for Ragle, Inc.

Motion seconded: Susan Helms

Discussion: Due to locating a twelve-foot-deep gas line right where the sewer line was to be placed and adjusting the plans.

Motion passed unanimously.

This is quote to relocate AT&T lines. Ragle has already paid \$500 to AT&T. This will move the contract from Ragle, Inc. to the Town.

Motion: Leanna Hughes moved to recommend to Council to authorize CEI to prepare a quote for AT&T pending legal review.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

2. LS #2 Recalibration Report Presentation

Drew Flamion and Travis Harper did a presentation for the committee showing how the recalibration of LS#2 has given us a greater knowledge on capacity levels in this area.

Motion: Leanna Hughes moved to adjourn the meeting.

Motion seconded: Christy Powell

Discussion: No additional discussion.

Motion passed unanimously.

Mr. Shoemaker adjourned the meeting at 10:30 a.m.

