

Town of Newburgh
Historic Preservation Commission
Minutes January 9, 2020

Members Present:

Jim Renne, Troy Wells, Brent Grafe, Jim Lang

Advisory Members Present:

Sue Morrison

Administrative Present:

Stacie Krieger, Council Liaison; Chris Wischer, Town Attorney; Tavi Wydicks, Zoning Administrator

Members & Administrative Absent:

Jeff Cox, David Wills

Citizens Present:

Aaron Jost, 10 W. Jennings Street

Laura Ellsworth, 125 W. Jennings Street

Nate Mominee, Mominee Homes & Roofing

Reading, Correction and Approval of Previous Minutes:

Troy Wells made a motion to accept the minutes from the previous meeting.

Jim Lang seconded. No discussion. Motion was approved.

REPORTS:

Town Council Liaison:

Stacie Krieger provided a Council meeting recap. Tavi Wydicks stated that Ms. Krieger is now Town Council President.

Indiana Landmarks Southwest Field Office:

No report. Jim Renne stated that he will contact Indiana Landmarks to find out when we will be assigned a new field representative.

Staff Report and Code Enforcement Update:

Tavi Wydicks stated that the Commission needed to elect officers for 2020.

Troy Wells moved to appoint Jim Renne as President and Jeff Cox as Vice President. Brent Grafe seconded the motion and the motion passed unanimously.

Tavi Wydicks stated that there is no update on Code Enforcement.

Ms. Wydicks stated due to David Wills having to serve on another Board or Commission to remain on Plan Commission, so there is one open seat on the Commission. Troy Wells stated that he recommends Heather Cutrell and stated that Mrs. Cutrell lives in Jefferson Park and is a large community volunteer. Mr. Wells stated that Mrs. Cutrell does not have an extensive historic preservation background, but she is very fascinated by preservation. Stacie Krieger stated that she believes Mrs. Cutrell would be a good addition to the Commission. Troy Wells moved to recommend to Council to appoint Heather Cutrell to the Historic Preservation Commission. Brent Grafe seconded the motion and the motion passed unanimously.

Newburgh Neighbor Residential Grant Program:

Tavi Wydicks updated the Commission on the remaining budget and stated that she will continue to look and apply for grants to replenish the fund.

Certified Local Government:

Tavi Wydicks stated that the Historic Preservation conference will be held in South Bend, and advised the members that scholarships were available for those interested in attending.

Unfinished Business:

Discussion – District Expansion

No discussion, holding until February meeting.

New Business:

COA Application – 10 W. Jennings Street

Tavi Wydicks provided the Staff Report for the COA application and stated that the request is for the removal of the four small existing windows on the second floor of the building and to replace them with three larger windows. Aaron Jost discussed the application with the Commission and stated that the existing windows are aluminum clad and that the windows leak. Tavi Wydicks stated that Mr. Jost is proposing vinyl windows as a replacement. Jim Renne stated the use of vinyl windows is not advised per the guidelines, but it has been approved in the past and is not a big change in this case.

Troy Wells moved to approve the COA application for 10 W. Jennings Street. Jim Lang seconded the motion and the motion carried.

COA Application – 125 W. Jennings Street

Tavi Wydicks provided the Staff Report for the COA application and stated that the request is for an addition to the existing home and that the materials would match the existing structure. Ms. Wydicks stated that the Commission previously approved an addition of a garage. Laura Ellsworth and Nate Mominee discussed the application with the Commission and verified that the shingles, siding, and window materials would all match the existing house and garage addition.

Troy Wells moved to approve the COA application for 125 W. Jennings Street. Brent Grafe seconded the motion and the motion carried.

Announcements:

The Commission discussed the COA approval process and the need to follow up as work is completed.


Petitions and Comments from Citizens Present:

Sue Morrison stated that after 42 years in business Sunburst Stained Glass will be closing.

Adjourn:

Jim Renne adjourned the meeting.


Chair


Recorder