

**Utility Committee Meeting
June 1, 2022 9:00 a.m. Newburgh Town Hall**

eve Shoemaker, Leanna Hughes, Chris Wischer, Russell Powell, Susan Helms, Drew Flamion and Rebeka Kaufman

Also in attendance were Alex Pepper, Trey Emmert, Ron Shady, Randy Gary, Glen Meritt and Tracy Waddell

Utility Committee member Steve Shoemaker called the meeting to order at 9:00 a.m. with a quorum present.

Bid Opening – Victoria National Force Main, Phase II

Motion: Russell Powell moved to close the bidding for Victoria Force Main, Phase II.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Chris Wischer, attorney, opened the bids:

- 1) Deig Brothers - \$7,952,144.00
- 2) Infrastructure Systems, Inc. - \$7,166,548.00
- 3) Cleary Construction and Excavating, Inc. - \$6,588,500.00

Motion: Russell Powell moved to take the bids under advisement and send them to Council.

Motion seconded: Susan Helms

Discussion: Deig Brothers - \$7,952,144; Cleary Construction - \$6,588,500; Infrastructure Systems - \$7,166,548

Motion passed unanimously.

Consent Agenda

Monthly Tracking Report, Inspection Status Report, Sewer Repairs Report, Tap Report, Financial Report, Monthly Sewer Adjustment and approval of the May 4, 2022 minutes.

Motion: Leanna Hughes moved to approve the consent agenda.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

Petitions and Comments from Citizens Present

Randy Gary – 7988 Vann Road

This property is now on septic system. Mr. Gary told the buyer that he would get this moved onto public sewer. Mr. Gary will need a private easement from an adjacent property owner and he will take care of obtaining the easement. All paperwork will be submitted to the Utility office so a tap can be purchased.

Motion: Russell Powell moved to recommend to Council to approve a private easement for 7988 Vann Road to connect to sewer at 3488 Eastbrook Court.

Motion seconded: Susan Helms

Discussion: This is at the corner of Vann Road and Maple Lane.

Motion passed unanimously.

Glen Meritt – Yellowstone Planned Unit Development (PUD)

Construction request for development on John Mattingly's property on State Road 66 and Wildwood Drive. There is an existing sanitary sewer main on the south side of Wildwood but there is not a manhole at the connection. Mr. Meritt received the punch list from CEI, and approval is needed from the UC Committee to put a new manhole saddle over the existing main. Russell Powell indicated that a doghouse manhole is not allowed. A section of the main will have to be cut out for a new manhole. Russell Powell and Glen Meritt will work together on the waiver. UC Committee approval is also needed for the sewer line located under the pavement at the north end of the subdivision.

Motion: Steve Shoemaker moved to recommend to Council to approve for Yellowstone Subdivision PUD a waiver of the sanitary sewer standards for no sewer lines under pavement. The sewer line can be under the pavement with the condition the pipe under pavement will be at a minimum and acceptable to Russell Powell, WWTF Superintendent.

Motion seconded: Leanna Hughes

Discussion: This subdivision is located at State Road 66 and Wild Wood Drive.

Motion passed unanimously.

Committee Discussion Items

Wastewater Treatment Facility (WWTF) Superintendent, Russell Powell

1. Request for recommendation to Council to approve Fats, Oils and Grease (FOG) Permit for Springhill Suites by Marriott. This is a new hotel that will be installing a minimum 1000-gallon FOG interceptor.

Motion: Susan Helms moved to recommend to Council to approve the Fats, Oils, and Grease (FOG) Discharge Permit #05122 for Springhill Suites by Marriott.

Motion seconded: Leanna Hughes

Discussion: This is a new hotel that will be installing a minimum 1000 FOG interceptor.

Motion passed unanimously.

2. Request for recommendation to Council to approve FOG permit for The Newburgh Mercantile. This includes a waiver from any grease control equipment due to only serving drinks and packaged snacks.

Motion: Leanna Hughes moved to recommend to Council to approve the Fats, Oils, and Grease (FOG) Discharge Permit #052322 for The Newburgh Mercantile. This includes a waiver from any grease control equipment due to only serving drinks and packaged snacks.

Motion seconded: Susan Helms

Discussion: This is the former Newburgh Country Store.

Motion passed unanimously.

3. Discussion of Riverwind Apartments at 5900 Kreager Lane. Pool was connected to sewer but is now disconnected. They have never paid a tap fee and never received a sewer bill. Draining of the pool for the past 30 years has been going into the sewer.

Motion: Steve Shoemaker moved to table the discussion of the Riverwind Apartments pool connection to sewer.

Motion seconded: Leanna Hughes

Discussion: The address of the Riverwind Apartments is 5900 Kreager Lane.

Motion passed unanimously.

4. Discussion of PBTT issues and Notice of Violations. Annual inspection found suspicious activity. They were dumping chemicals but nothing detrimental to the plant. We have met with PBTT and we are going to revamp their industrial permit. Sewer will be sending them a Notice of Violation. PBTT has met with Sewer personnel three times since and have stopped dumping illegally. Sewer has an Enforcement Response Plan that is part of the industrial permit.
5. Russell Powell met with Ragle, Inc. on their warranty list. They are ready and motivated to get it corrected.

Engineer Report, Drew Flamion

Mr. Flamion updated the committee on several items.

Villas of Oak Grove – testing is up June 6, 2022. Mandril is 30 days. Once at substantial completion, sewer taps can be purchased.

Yellowstone – CEI send capacity letter to Russell Powell, revised with the northern connection. It connects to Summer Pecka and we are at grade.

Victoria National Lift Station – Phase I – contractor is working on punch list but it is at substantial completion.

Recalibration Project at Summer Pecka – the metering period is complete so now CEI is calibrating the model.

Victoria National Force Main, Phase II – CEI has engineers estimate at \$8 million. Bids were below that estimate.

Center Point and Green Springs Valley – 3 encroachments are needed. 2 complete but still waiting on the 3rd. Chris Wischer has talked to Center Point attorney and worked out the language.

Railroad permit for North Lynch Road has been submitted.

Utility Chair, Steve Shoemaker

No report.

Town Attorney, Chris Wischer

An amendment will be made to the Agreement saying taps can be purchased before substantial completion “with Utility Commission committee approval and 100% Letter of Credit”. Utility office will then need to monitor these special cases.

Legal would like to review all contracts and agreements one by one. Needs uniformity on the Letter of Credit.

Utility Manager, Susan Helms

Financial Report

Mrs. Helms stated the Sewer Operating Account balance is \$5,324,090.36. The Improvement fund balance is \$11,198,709.18.

The Baker Tilly financial reports for 2021 are complete.

Bell Road Apartments – they have had a year to do the warranty repair and the letter of credit expired on May 27, 2022. Susan Helms called German American Bank to draw on the letter of credit. They started the warranty work will be completed that week because the German American Bank representative called Stemaly. Dr. Kahn, developer of the apartments, gave Sewer a check for \$10,000 and an agreement will be drawn up by legal.

Mr. Shoemaker adjourned the meeting at 10:15 a.m.

Motion: Russell Powell moved to adjourn the meeting.

Motion seconded: Leanna Hughes

Discussion: No additional discussion.

Motion passed unanimously.