

Town of Newburgh
Historic Preservation Commission
Minutes July 11, 2019

Members Present:

David Wills, Troy Wells, Jeff Cox, Jim Renne, Steve Shoemaker, Jim Lang

Advisory Members Present:

Stewart Sebree, Sue Morrison

Administrative Present:

Raymond Dudlo, Legal; Tavi Wydicks, Zoning Administrator

Members & Administrative Absent:

Stacie Krieger, Council Liaison; Brent Grafe

Citizens Present:

Chris Lunn

Reading, Correction and Approval of Previous Minutes:

David Wills made a motion to accept the minutes from the previous meeting with the corrections made. Jim Renne seconded. No discussion. Motion was approved.

REPORTS:

Town Council Liaison:

No report.

Indiana Landmarks Southwest Field Office:

No Report.

Staff Report and Code Enforcement Update:

Tavi Wydicks provide the Commission with an updated code enforcement log and the Commission discussed the log. Jim Renne stated that the exterior brick has been repaired at 1 E. Main Street. Ms. Wydicks stated that she has not been inside 116 State Street to see if the floor repairs have been completed. Jeff Cox asked staff to remove 1 E. Main Street and 116 State Street from the HPC Code Enforcement log as the exterior repairs have been completed. Ms. Wydicks stated that she would remove both from the log. Ms. Wydicks stated that she was contacted by the owners of 14 W. Jennings Street and they stated that they will begin work within the next two weeks. Ms. Wydicks stated that she is going to hold the repair order for two weeks to see if work begins. Ms. Wydicks stated that staff added three new properties to the log and that she is working with the Building Inspector, Gerald Bowser to set up inspections.

Newburgh Neighbor Residential Grant Program

Ms. Wydicks provided the Commission with a sample scoring sheet for the grant applications and the Commission discussed the scoring sheet. The Commission agreed that owner occupancy and location in the historic district be moved to criteria for application to be reviewed, not as scoring criteria. The Commission asked staff to compile a list of possible scoring criteria and email the Commission for final decision. Ms. Wydicks stated that she would put a list together for a final decision and have a new scoring sheet ready by the next meeting.

The Commission reviewed the following grant applications:

Scott & Claire Bosma, 122 W. Main Street – Replacement of Shutters

Ms. Wydicks stated that the request is part of a larger project to replace all of the shutters on the house. Ms. Wydicks stated that the grant application is for phase one of this project, and would include the 12 shutters to cover 6 windows on the second story of the house. Ms. Wydicks stated that the total cost of the project is \$3,293.46, and the applicant is requesting grant funds in the amount of \$2,000.00. Steve Shoemaker moved to recommend to the grant committee to approve the grant application for 122 W. Main Street. Troy Wells seconded the motion and the motion carried.

Chris Lunn, 207 State Street – Repair & Preserve Retaining Wall

Ms. Wydicks stated that the grant application request is for funds to help preserve and repair the retaining wall in front of the home along State Street. Ms. Wydicks stated that the total cost of the project is \$2,465.00 and the applicant is requesting grant funds in the amount of \$1,643.34. Steve Shoemaker moved to recommend to the grant committee to approve the grant application for 207 State Street. Troy Wells seconded the motion and the motion carried.

The Commission agreed that the COA application should accompany the grant application to speed up the process. Ms. Wydicks stated that she would be sure to include the application for COA with all grant applications moving forward, and stated that the packet provided was close to the COA application packet, just minus a few items. David Wills moved to approve the COA for both grant applications. Steve Shoemaker seconded the motion and the motion carried.

Certified Local Government:

No Report.

Unfinished Business:

Discussion - 501c3 for Grant Program

Ms. Wydicks stated that the grant committee would like to look into obtaining their own 501c3 status to allow for more grant opportunities. Ms. Wydicks stated that working under HNI's 501c3 can limit the grants that either the grant committee or HNI can apply for because both cannot apply for the same grant being under the same 501c3. Chris Wischer explained the 501c3 process and stated that this would need to be approved by Council. The Commission discussed the grant program and 501c3's and asked staff to bring this to Council for their approval.

New Business:

COA Application – 523 E. Main Street

Tavi Wydicks stated that the petitioner is seeking approval to replace the current mix of aluminum and vinyl siding with all vinyl siding. Jeff Cox stated that the application could be considered like for like, and Ms. Wydicks agreed and stated that because the application is for vinyl siding and vinyl siding is not appropriate that she wanted to get the Commission's approval prior to issuing the permit. Mr. Clayton discussed the application with the Commission.

Jim Renne moved to approve the COA application. David Will seconded and the motion carried.

COA Application – 209 Sycamore Street

Tavi Wydicks stated that the petitioner is seeking approval to add storm windows to the existing windows for energy efficiency purposes. Ms. Wydicks stated that storm windows are appropriate, but because there has been so much change on this structure and time was not an issue, she wanted to get the Commission's approval prior to issuing the permit.

David Wills moved to approve the COA application. Jim Renne seconded and the motion carried.

Discussion – Grant Program

Tavi Wydicks provided the Commission with a draft of the post card to be mailed out to property owners located in the Historic Districts to notify them of the grant program. The Commission discussed the draft and approved moving forward. Stacie Krieger suggested that the grant program become a 501c3 so they are able to

apply for more grants without interfering with HNI's ability to apply for grants. The Commission discussed the 501c3. Chris Wischer stated that he would look into this more and Jeff Cox asked staff to add 501c3 discussion to unfinished business on the July agenda.

Announcements:

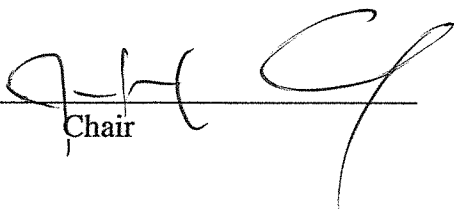
Petitions and Comments from Citizens Present:

None

Adjourn:

David Wills made a motion to adjourn.

Jim Renne seconded and the motion carried.


Chair


Recorder