

Town of Newburgh  
Historic Preservation Commission  
Minutes August 19, 2020

**Members Present:**

Jim Renne, Jeff Cox, Brent Grafe, Heather Cutrell, David Wills

**Advisory Members Present:**

Candice Croix

**Administrative Present:**

Chris Wischer, Town Attorney; Tavi Wydicks, Zoning Administrator

**Members & Administrative Absent:**

Troy Wells; Stacie Krieger, Council Liaison; Sue Morrison, Advisory

**Citizens Present:**

Jim Renne explained the reasoning for the special meeting and stated that the Commission met on 8/13/2020 but did not have a quorum. Mr. Renne stated that there are two COA applications that were presented to the attending members at the 8/13/2020, and the Commission wanted to hold a special meeting to vote on those applications so there was no hold on these projects. Mr. Renne stated that the Commission would only be handling the two COA's, Commission appointments, and having a brief discussion about 401 W. Jennings Street's historic rating at this meeting, the rest will be on hold until the September meeting.

**REPORTS:**

**Staff Report and Code Enforcement Update:**

Tavi Wydicks provided the Commission with two resumes for the vacancies on the Commission. Ms. Wydicks stated that Donald Shanks is interested in the open Commission seat and Susan Pickens is interested in the open Advisory seat. The Commission discussed the resumes.

Jeff Cox moved to recommend to Council to appoint Donald Shanks to the Historic Preservation Commission and Susan Pickens to Historic Preservation Commission Advisory Board. Brent Grafe seconded the motion and the motion passed unanimously.

Tavi Wydicks stated that she has fallen a bit behind on code enforcement, but she does still have a list of properties and she is working with the building inspector to get inspections scheduled. Ms. Wydicks asked the Commission to provide her with any property addresses that they feel need code enforcement attention.

**New Business:**

*COA Application – 507 W. Water Street*

Jim Renne asked the Commission if they had any questions regarding the application or related materials provided by staff and the Commission answered no.

Jeff Cox moved to approve the COA. David Wills seconded the motion and the motion passed unanimously.

*COA Application – 110 Water Street*

Jim Renne asked the Commission if they had any questions regarding the application or related materials provided by staff and the Commission answered no.

Jeff Cox moved to approve the COA. Heather Cutrell seconded the motion and the motion passed unanimously.

*Discussion – 411 W. Jennings Street*

Tavi Wydicks stated that she had been contacted about the property owner wanting a historic plaque for their home. Ms. Wydicks stated that she checked the historic rating, and although the property is located in the West Expanded District, the property does not have a historic rating according to the SHAARD database. Ms. Wydicks stated that the house was built in 1890, and at the last HPC meeting Troy Wells stated that aside from the vinyl siding the architectural integrity of the house remains. Chris Wischer stated that the addition of a historic rating should follow the same process as the removal of the historic rating that the Commission has followed in the past which is create an ordinance adding a historic rating to the property, gather data to present at the next meeting, and have the owners attend or submit a letter stating why they believe the property should have a historic rating. Mr. Wischer stated the Commission would then make a recommendation to Council to add a historic rating to the property through a proposed ordinance. Ms. Wydicks stated that she would contact the property owner and advise them of the procedures to move forward. Jim Renne voiced concerns about the vinyl siding on the home and would like to look at options for addressing the siding prior to moving forward. The Commission discussed the property. Ms. Wydicks stated that she would research the property and contact the property owner and bring the information to the next meeting for further discussion.

**Announcements:**

**Petitions and Comments from Citizens Present:**

**Adjourn:**

Jim Renne adjourned the meeting.

Approved @ Virtual Mtg. 3/11/2021  
Chair

T. Wydicks  
Recorder