

**Utility Committee Meeting
December 1, 2021 9:00 a.m. Newburgh Town Hall**

Present: Steve Shoemaker, Leanna Hughes, Chris Wischer, Susan Helms, Russell Powell, Drew Flamion, Christy Powell and Rebeka Kaufman. Also in attendance: Jim Morley Jr, Jon David, and Danny Ubelhor.

Utility Committee member Steve Shoemaker called the meeting to order at 9:00 a.m. with a quorum present.

Consent Agenda

Monthly Tracking Report, Inspection Status Report, Sewer Repairs Report, Tap Report, Financial Report, Monthly Sewer Adjustment and approval of the November 3, 2021 minutes.

Motion: Susan Helms moved to approve the consent agenda.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

Committee Discussion Items

Wastewater Treatment Facility (WWTF) Superintendent, Russell Powell

1. Request for recommendation of approval to Council for FOG permit for Myriad Brewing Company. This will include a minimum 1000-gallon exterior grease interceptor.

Russell Powell stated that Myriad Brewing Company completed a FOG questionnaire for their business at High Pointe Drive. This is a standard FOG agreement.

Motion: Russell Powell moved to recommend to Council to approve FOG permit for Myriad Brewing Company, that will include a minimum 1000-gallon grease interceptor.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

2. Discussion on updating FOG policy and ordinance regarding Food Trucks and Commissary Kitchens.

Mr. Powell stated Jennings Street Public House reached out to the sewer department inquiring about having a place for Food Trucks to dump their wastewater. Mr. Wischer says that neighboring communities have this service. Mr. Wischer and Mr. Powell will do research and come up with standards and billing for Food Trucks and Commissary Kitchens and bring it back to the committee at a later date.

Engineer Report, David Hynes

1. Victoria FM (Phase II) – Discussion on Incentive for Early Contract Completion

Mr. Flamion discussed adding a bonus to sewer project agreement to projects. This would be an incentive for contractors to complete the projects before the contracted deadline. Mr. Flamion will acquire more information about this and report back to the committee.

2. Norfolk Southern RR Crossing at SR 62 and Epworth – Permitting for Future Crossing

The plans for extending the sewer across State Road 62 at Epworth were included in the Epworth Road Lift Station project. There has not been any interest in attaching to the Epworth Road Lift Station since the project completion, until now. Multiple easements have already been obtained and more still need to be obtained. The easement to cross the Railroad will be a difficult one to obtain and will take the most time.

3. Lenn Road SS Rehab – Renewal of Permits

This Lenn Road project has been on hold. The bid package has a March 18, 2022 deadline and CEI is asking for the permits to be renewed.

Motion: Russell Powell moved to recommend to Council to approve engineering moving forward with the Lenn Road Sanitary Sewer Rehabilitation project.

Motion seconded: Susan Helms

Discussion: This includes renewing permits for the March 18, 2022 deadline.

Motion passed unanimously.

Petitions and Comments from Citizens Present

9:15 am – Glen Meritt – Cash Waggner – Pollack/662

Mr. Merritt has a client that is looking into building a small commercial unit and mini storage at the corner of Pollack and State Road 662. Williams Landing Subdivision is the closest sanitary sewer line to the property located by Mulzer's. This property is outside of Town limits. The mini storage would not need sewer. The client is inquiring about permission for a private grinder pump station and a private force main to Williams Landing. They are also looking into septic. Mr. Wischer will look up the previous agreement for a private force main and grinder pump with Dollar General at Sharon Road and State Road 66 and contact Mr. Meritt. The committee also discussed the option of a public lift station being installed at this property, for the subdivisions across State Road 662 to connect to sewer in the future. Mr. Meritt will get with the county.

9:30 am – Jon David & Jim Morley – Morley & Assoc. – Telephone/Epworth

Mr. Morley is inquiring about getting sewer to the north side of State Route 62 and to the west of Lynch Road. (This is the same area talked about earlier in the meeting.) The committee would like to move forward with extending the sewer from the Epworth Lift Station north across the train tracks and State Road 62.

Jim Morley – Morley & Assoc.

Sewer installation at Warrick Research Ind. Center East

Sewer Taps for project along Oak Grove Rd/Victoria Station Phase 2

Sewer Access at Newburgh Heights Project

Sewer installation at Warrick Research Ind. Center East

Jim Morley stated when the sewer line, marked in green on the handout, was installed, it was not inspected. The Utility Committee asked that three sections of the line get uncovered for inspection. Mr. Morley stated that this was an oversight and the area has been graded and seeded. Mr. Morley provided pictures of the installation and asked if these pictures could be used for this line only. Mr. Ubelhor says this area is very steep. Mr. Flamion says there are multiple items that cannot be seen from a picture, measurements, distance, and depth of underlayment. The Utility Committee will require at least one Hydro Excavating inspection by the new manhole on the side where the new sewer line lays. The Utility Committee recommends that the inspector is present during the Hydro Excavating inspection. This inspection will only require an eight-inch diameter hole. Leroy Goldsberry is the inspector to call to schedule this inspection.

Sewer Access at Newburgh Heights Project

Newburgh Heights has a 36" storm pipe under the sanitary sewer line. The ditch is eroding and causing issues with the sewer lines. Mr. Morley presented a drawing with a

suggestion on how handle the problem. After discussion the committee decided that this suggestion would only be a temporary fix on Mr. Ubelhor's property. The plans from CEI will be a long-term upgrade to the entire sanitary sewer line.

Sewer Taps for project along Oak Grove Rd/Victoria Station Phase 2

Mr. Ubelhor is wanting to start development on another project and he said the plat would be ready to record in the summer 2022 and start construction in spring 2022. Mr. Ubelhor is asking the committee to allow sewer taps be sold before the sanitary sewer lines are accepted for maintenance. The Utility Committee is not comfortable making the decision on when to allow more taps to be sold in the next subdivision at this time. The committee will revisit this at the February 2022 Utility Committee meeting.

Utility Chair, Steve Shoemaker

No report.

Town Attorney, Chris Wischer

Mr. Wischer provided the purchase agreement to the Prow's and they would like for the lease on the three acres and the house to be two years.

Motion: Russell Powell moved to recommend to Council to approve the purchase and lease back agreement for the Prow property.

Motion seconded: Susan Helms

Discussion: The Prow property is located across Vanada Drive from the Leon Key Wastewater Treatment Facility.

Motion passed unanimously.

Town Manager, Christy Powell

No report.

Utility Manager, Susan Helms

1. Financial Report

Mrs. Helms stated the Sewer Operating Account balance is \$5,754,773.03. The Improvement fund balance is \$9,198,709.18.

Motion: Steve Shoemaker moved to adjourn the meeting.

Motion seconded: Susan Helms

Discussion: None

Motion passed unanimously.

Mr. Shoemaker adjourned the meeting at 10:50 a.m.