

**Utility Committee Meeting
January 5, 2022 9:00 a.m. Newburgh Town Hall**

Present: Steve Shoemaker, Leanna Hughes, Christine Pham, Russell Powell, Susan Helms, David Hynes, Christy Powell and Rebeka Kaufman.

Utility Committee member Steve Shoemaker called the meeting to order at 9:00 a.m. with a quorum present.

Quote Opening – Lift Station #2 Force Main Repair

The Town received 4 quotes for the Lift Station #2 Force Main Repair.

Koberstein - \$44,394 Deig Brothers - \$75,710

Blankenberger Brothers - \$59,800 Ragle Inc. - \$56,675

Motion: Leanna Hughes moved to allow David Hynes to perform an engineering recommendation in advance of the Council meeting for Lift Station #2 Force Main Repair Quotes.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

Consent Agenda

Monthly Tracking Report, Inspection Status Report, Sewer Repairs Report, Tap Report, Financial Report, Monthly Sewer Adjustment and approval of the December 1, 2021 minutes.

Motion: Russell Powell moved to approve the consent agenda.

Motion seconded: Leanna Hughes

Discussion: The utility sold 377.04 sewer taps in 2020 and 245.18 in 2021.

Motion passed unanimously.

Committee Discussion Items

Wastewater Treatment Facility (WWTF) Superintendent, Russell Powell

1. Recognition of IWEA certifications:

Logan Warren	Collection System Operator Class IV (highest level)
Roger Smith	Collection System Operator Class I
James Musser	Laboratory Analyst Class III
Marcus Jolly	Laboratory Analyst Class I
Dana Roberts	Laboratory Analyst Class I

The committee discussed having the Council recognize the employees.

Motion: Russell Powell moved to recommend to Council to recognize five sewer employees for their IWEA certifications.

Logan Warren **Collection System Operator Class IV (highest level)**

Roger Smith **Collection System Operator Class I**

James Musser **Laboratory Analyst Class III**

Marcus Jolly **Laboratory Analyst Class I**

Dana Roberts **Laboratory Analyst Class I**

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

2. Request for a recommendation to Council for approval of FOG Permit for Pizza 261. This permit includes a waiver for an external grease interceptor and includes a 50 GPM internal grease trap. This is in the old Pizza Chef building and provided adequate grease control.

Mr. Powell states this includes a waiver for an external grease trap. This is an existing restaurant and they provided adequate grease control.

Motion: Christy Powell moved to recommend to Council to approve FOG Permit for Pizza 261, including a 50 GPM internal grease trap and a waiver for an external grease interceptor.

Motion seconded: Susan Helms

Discussion: This is the former Pizza Chef location on 261 that provided adequate grease control.

Motion passed unanimously.

3. Request for a recommendation to Council to approve a quote to perform “investigative digs”. This project is to determine the condition of buried structures (manholes) and condition of Ductile iron fittings on the Pecka Interceptor. This includes exposing buried manholes structure for inspection, CCTV, surveying, installing caps, backfilling 4 structures. Also, potholing Centerpoint gas mains for exact elevations and providing backfill and gravel for ingress/egress. The lowest quote was Blakenburger Brothers Inc. for \$15,307.

Mr. Powell states this is needed to prepare for the Pecka line upgrades.

Motion: Leanna Hughes moved to recommend to Council to approve Blankenberger Brothers Inc. to complete a project on the Pecka Interceptor not to exceed \$15,307.

Motion seconded: Russell Powell

Discussion: The project is to determine the condition of buried structures (manholes) and Ductile iron fittings on the Pecka Interceptor.

Motion passed unanimously.

4. Discussion on partial Easement vacation for Lot 5 Old Hickory – Adam Greemore at 7733 Hillsboro Drive.

Mr. Powell had a handout showing where the partial easement would be vacated. There is also an area that will be extended. The homeowner will provide the easement for the area to be extended. The area highlighted in blue is what the Town will keep as an easement.

Motion: Christy Powell moved to recommend to Council to approve a partial easement vacation for Lot 5 in Old Hickory, 7733 Hillsboro Drive as highlighted in yellow on attached handout.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

5. Discussion on EPA Consent Decree.

The committee discussed the benefits of continuing the EPA Consent Decree. The consensus is to keep the decree. Legal will look into the penalties that could be charged. Mr. Powell will continue to communicate with EPA.

6. Request for CEI assistance with preparation of annual CMOM report.

The CMOM report is needed for the EPA Consent Decree and SRF funding. The CMOM is due March 31.

Motion: Christy Powell moved to recommend to Council to approve CEI assisting with the preparation of the annual CMOM report.

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

7. Request for recalibration and modeling of Pecka Interceptor. This will include using Gripp Inc. for flow meter data collection and CEI to recalibrate the model.

Mr. Powell would like this to see what the Pecka Interceptor is looking like currently. The last recalibration and modeling were in 2016. This will help moving forward with updating the Pecka line. The ten meters will be rented from Gripp. The total cost will be between \$50,000 and \$100,000.

Motion: Leanna Hughes moved to recommend to Council to approve Russell Powell moving forward with the rental of the flow meters and the identification of what needs to be done for the Recalibration and Modeling of Pecka Interceptor.

Motion seconded: Susan Helms

Discussion: The recalibration and modeling of Pecka Interceptor will show how much the surcharging has improved since repairs have been completed on the line.

Motion passed unanimously.

Motion: Christy Powell moved to recommend to Council to approve CEI preparing a proposal for the Recalibration and Modeling of Pecka Interceptor.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

Engineer Report, David Hynes

1. 2022 Sewer Retainer

Mr. Hynes stated the monthly fee would remain the same as previous year.

Motion: Christy Powell moved to recommend the 2022 CEI sewer retainer reviewed by Finance.

Motion seconded: Russell Powell

Discussion: The retainer will remain the same dollar amount as previous year.

Motion passed unanimously.

2. Prows Property Survey.

The purchase agreement was approved at a previous Council meeting. Mr. Hynes stated a physical survey of the property is included in the purchase agreement. This survey can be completed at an hourly rate not to exceed \$7,200.

Motion: Leanna Hughes moved to recommend to Council to retain CEI for the Prow Property Retracement Survey at an hourly rate not to exceed \$7,200.

Motion seconded: Russell Powell

Discussion: The Prow property is located across Vanada Drive from the Leon Key Wastewater Treatment Facility.

Motion passed unanimously.

3. Inhouse Sewer Utility Projects and IDEM Permit by Rule – Review Engineering Services

Mr. Hynes says he has received a recommendation from Judy Cleland (retired at end of 2021) for Tripp Engineering and Consulting in Converse, Indiana. Tori Tripp has 20 years of experience, she is a Purdue graduate. Mr. Shoemaker stated he would like to have more than one engineer to choose from for this contract. Mrs. Powell will send an RFQ (Request for Qualifications) to multiple Engineering companies, including Tripp Engineering and Consulting. This will be discussed further at a future meeting.

4. Authorization for CEI to bid the following projects:

- a. **Lenn Road Sanitary Sewer Relocation**
- b. **Brompton Drive Directional Drill (Part of Blue Lake Sewer Upgrade Project)**

Mr. Hynes stated the Lenn Road project need to move forward to the bidding phase to avoid contracts and permits expiring.

Motion: Russell Powell moved to recommend to Council to authorize CEI to open the bidding for the Lenn Road Sanitary Sewer Relocation Project.

Motion seconded: Leanna Hughes

Discussion: No additional discussion.

Motion passed unanimously.

Brompton Drive is a directional drill of a force main that is going through a newly developed subdivision. This has been a difficult project to satisfy all property owners.

Motion: Russell Powell moved to recommend to Council to authorize CEI to open the bidding for the Brompton Drive Directional Drill Project (Part of Blue Lake Sewer Upgrade Project).

Motion seconded: Susan Helms

Discussion: No additional discussion.

Motion passed unanimously.

5. Victoria National Force Main Project Phase II Gravity Sewer Extension along Oak Grove Road.

The committee discussed the Gravity Sewer Extension along Oak Grove Road, requested by Mr. Morley and Mr. Ubelhor at a previous Committee Meeting.

Motion: Christy Powell moved to recommend to Council to include the Gravity Sewer Extension along Oak Grove Road, contingent on acquiring the easements.

Motion seconded: Russell Powell

Discussion: This will be included as a line item in the Victoria National Force Main Project Phase II.

Motion passed unanimously.

The committee would like Change Orders to be on the Town Council Agenda from now on.

Petitions and Comments from Citizens Present

No report.

Utility Chair, Steve Shoemaker

No report.

Town Attorney, Chris Wischer

No report.

Town Manager, Christy Powell

No report.

Utility Manager, Susan Helms

1. Financial Report

Mrs. Helms stated the Sewer Operating Account balance is \$5,938,430.27. The Improvement fund balance is \$9,198,709.18. The Lenn Road, Brompton Drive, Prow property, and part of the Green Springs Valley projects will be paid for out of the operation and improvement fund. The CD will be reinvested at People's Bank.

**2. Cookie Bresnahan – 8255 Birch Drive N and Shanda Krantz – 5211 Landview Drive
Request for additional months for the leak adjustment due to extended time frame for
plumber to fix leak.**

The committee discussed the extended time frame for getting leaks repaired. These two customers have had to wait at least one month for the leaks to be repaired. These leaks did not go into the sewer system.

Motion: Christy Powell moved to recommend to Council to approve four months of adjustments for 8255 N Birch Drive and 5211 Landview Drive.

Motion seconded: Russell Powell

Discussion: Due to extended time frame for plumber to fix the leaks. The ordinance only allows two months of adjustments.

Motion passed unanimously.

Motion: Christy Powell moved to adjourn the meeting.

Motion seconded: Russell Powell

Discussion: No additional discussion.

Motion passed unanimously.

Mr. Shoemaker adjourned the meeting at 10:10 a.m.